2021 Conference

Dear Exhibitor:

The General Association of Regular Baptist Churches annual conference is always an excellent place to make valuable contacts with key decision makers in churches. We invite you to become an exhibitor at this summer’s GARBC conference to be held Monday, June 28–Thursday, July 1 at Bethel Baptist Church in Schaumburg, Illinois. There you will have the opportunity to update pastors and church leaders about your ministry and acquaint them with your service or product.

EXHIBIT LOCATION
The exhibit tables will be located in the foyer outside of the general sessions. This location will help to increase the flow of traffic to your exhibit table.

All tables are 6’. Check the enclosed exhibitor layout page for the placement of the tables. Please note that not all tables have access to electricity. Plan accordingly when selecting your booth location.

EXHIBIT APPLICATION/RESERVATION POLICY
You may reserve your exhibit space in one of the following ways:
• Online: garbcConference.org/exhibitors
• Mail: 3715 N. Ventura Drive, Arlington Heights, IL 60004 (send the enclosed form)
• Phone: 1.888.588.1600, ext. 818
• E-mail: Margaret Hettiger at registration@garbc.org

Indicate on the form your first, second, and third table location choices. All requests will be filled in the order received, starting on April 16. Online registration will open at 1:00 p.m. on April 15.

EXHIBIT FEES
Nonprofit ministries $375
Commercial organizations $450

SET-UP TIME
Set-up is on Monday, June 28, from 1:00 p.m. to 4:00 p.m. The exhibits open at 4:00 p.m. on June 28, and the first session is that evening at 7:00 p.m.
TEARDOWN TIME
You may tear down after the morning session (approximately 11:00 a.m.) on Thursday, July 1. Please do not tear down at any other time.

INCENTIVE FOR INCREASING EXHIBIT TRAFFIC
Participating in the grand prize drawing is a way to ensure traffic to your exhibit. Indicate on the Exhibit Reservation Form if you would like to provide a prize for the grand prize drawing. You can mail the prizes to the GARBC office prior to the conference, or you may bring the prizes to the registration desk on Monday, June 29. The drawing will take place Thursday, July 1, at 9:00 a.m. before the morning session.

CONFERENCE ADVERTISING
Include an ad in our conference book. This book is an integral part of the conference, and attendees use it for future reference.

HOST AN EVENT
Limited slots are available first come, first serve to host an event. You can choose to host a luncheon, dinner, or reception. There is a $350 room usage fee. This fee covers the room and equipment rental. The room will be equipped with tables, chairs, audio and visual equipment. You will be responsible to provide all other items. Since we are at a church, there is no required food vendor. We would be happy to work with you to provide catering options from the area, or you are welcome to go the route of wholesale/home baked.

CONFERENCE BADGES
Your exhibit fee includes complimentary registration and name badges for two individuals from your organization. List the names of these two individuals on your Exhibit Reservation Form. If additional people from your organization plan to attend, they will need to register through the regular conference registration procedure.

COVID REGULATIONS
We will be following the current state guidelines for spacing, sanitation, and masking. By registering to exhibit, you are confirming that you will abide by guidelines put in place at the conference.

We trust that you will be able to join us in Schaumburg for this summer’s conference. If you have any questions, please contact Margaret Hettiger at 1.888.588.1600, ext. 818.

Sincerely,

Andrea Gower, Regular Baptist Ministries